



# MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

MACA ANNUAL BUSINESS MEETING  
MARGARITAVILLE LAKE RESORT  
OSAGE BEACH, MISSOURI  
Friday, May 24, 2024  
8:00 AM

## **CALL TO ORDER:**

The meeting was called to order by President Colleen Massey-Skaggs at 8:03 a.m.

## **ROLL CALL:**

The following persons were present: Colleen Massey-Skaggs, President; LaJohna Wooldridge, President Elect; Tami Trulove, Immediate Past-President; Tracy Fisher, Secretary; Deb Freise, Treasurer; Stacey Fields, Professional Development Director; Ericka Jones, Prosecutor Clerk Representative; Elizabeth Weimar, Region 1 Director; Whitney Weber, Region 2; Lezlie Meyer, Region 3 Director; Dawn Hendricks, Region 4; Sylvia Deering, Region 5 Director; Andrea Hartgrove, Region 7 Director, Melissa Allen, Region 8 Director.

## **ABSENT:**

Amy Carroll, Membership Director.

Quorum met.

## **APPROVAL OF MINUTES - May 22, 2022**

A motion was made by Laura Ellis, Belton and seconded by Christine Schwartz, Brentwood to approve the minutes as submitted. Motion passed by vote of all present.

## **TREASURER'S REPORT - DEB FREISE**

The checking account balance as of May 12, 2023, is \$126,057.14. The New Era CD was closed on 03-13-2023 with a balance of \$28,604.95 and deposited in the MACA checking account. The checking balance does reflect this deposit. A new CD for \$30,000.00 is scheduled to be opened at US Bank with a 4% interest rate for 19 months after the new slate of MACA board members are sworn in.

The 2022 tax return has been filed May 12, 2023, by Oneal Tax Service.

A motion was made by Jacqueline Jones, Pagedale and seconded by Darlen Jones, Bates City to accept the Treasurer's report as submitted. All voted to approve.

## **COMMITTEE REPORTS:**

### **PROFESSIONAL DEVELOPMENT/EDUCATION COMMITTEE - STACEY FIELDS**

Membership currently stands at 32 members. Several goals were made, and additional committees were developed.

Committee Goals for 2023-2024 are to develop other educational opportunities throughout the year to get out to the membership between conferences. Establish a process, so once the Education Committee has received approval from the Board for our conference agenda, we are able to integrate the information into the app seamlessly.

### **MEMBERSHIP DIRECTOR - AMY CARROLL (PRESENTED BY COLLEEN MASSEY SKAGGS)**

As of May 15, 2023, there were a total of 434 total members.

- 295 Court Clerk/Administrators
- 72 New Court Clerks
- 54 PA Clerks
- 5 New PA Clerks
- 7 Other/PD
- 1 Retired Clerk

### **PROSECUTOR CLERK REPRESENTATIVE - ERICKA JONES**

Throughout the year, I've been dedicated to engaging with clerks in meaningful ways to ensure they feel heard, and their concerns validated. This included finalizing a spring conference, collaborating with individuals to contribute comfortably, and covering diverse topics. I've also developed a video series detailing procedures for PA/PD clerks and offered opportunities for clerks to shadow me or contact me via phone and email for procedure updates. Additionally, I've provided mental health training. Ongoing efforts from the last meeting include sending surveys about a potential mentoring program, reaching out to non-MACA cities to encourage joining, gathering feedback from regional PA clerks on educational needs, attending educational meetings to discuss the conference agenda, and finalizing the description of the PA Rep.

### **AUTOMATION AND TECHNOLOGY - WHITNEY WEBER**

The new website is up at [www.macamember.com](http://www.macamember.com).

As your automation and technology chair, I used the allocated budget to design a new website. The new site features fillable forms for all MACA applications and offers simple, affordable payment options, including echecks with a \$0.50 fee. Membership applications for 2024 should be submitted and paid for through the website, but exceptions can be made, if necessary, by contacting Deb or myself. Please share any suggestions for website improvements via email or during the conference week.

**AWARDS & SCHOLARSHIPS - SYLVIA DEERING**

3 scholarships were awarded for Spring Conference.

I will be looking for scholarship and award committee members, so please let me know if you would like to serve, it is a two-year commitment.

**BY-LAWS/POLICY & PROCEDURES – MELISSA ALLEN**

Melissa provided the membership with the changes to the bylaws.

**HISTORIAN – ANGELA DAVIS**

I will continue taking pictures through the remainder of the conference. If you have any pictures, you have taken over the year and during the conference you can add them on the app or email them to macaphotos@gmail.com.

**SOCIAL/CIVIC PROJECT – LEZLIE MEYER**

Tonight's theme for the 2023 social is "Let's Get Groovy," a 60s Hippie Theme. Entertainment will be provided by Mr. Game Show, Marc Simon/Linda Diener, featuring background music from 6-7 PM, Family Feud and Minute To Win It games, and DJ music until 11 PM. My Eye Portraits will have a photo booth with a groovy backdrop for selfies and group photos. Snacks include popcorn and pretzels. Join us for an evening of fun and laughter; doors open at 6 PM.

This year's civic project supports the Missouri Hospice and Palliative Care Association. We will sell chances on raffle baskets to raise money for this cause. Please help us support those in need during their final days.

**LEGISLATION – DAWN HENDRICKS**

The following legislation has not progressed:

- **\*\*HB 199\*\***: Establishes authority for cities to issue municipal search warrants for ordinance violations.
- **\*\*HB 211\*\***: Establishes provisions for refiling cases dismissed by a court (allowing one-time refiling if dismissed before a hearing).

The following bill was passed by the House:

- **\*\*HB 371\*\***: Involves removing deceased records from automated case management systems.

Additionally, changes to COR 2 regarding redaction by the Supreme Court are attached for awareness.

**NOMINATIONS - TAMI TRULOVE**

Tami reported this year's candidates, including a contested race for president-elect between Melissa Allen and Ruth Rask. There are also proposed bylaw changes, which are attached with the changes highlighted in red. Voting will take place on Tuesday, May 23, 2023, from 5:00 to 6:00 PM and Wednesday, May 24, 2023, from 7:00 to 8:00 AM.

## **PUBLICATIONS – ELIZABETH WEIMAR**

MACA eNews will be sent out in July.

Something new I want to start for the summer newsletter is a “Clerk Shoutout.” I aim to recognize at least one court clerk and one prosecutor clerk each issue. We have many great clerks around the state who deserve recognition. If you know a clerk you want to give a shoutout to, please email me by June 30, 2023, with their name and why you want to recognize them. It could be for anything; no achievement is too small to merit a shoutout.

## **VENDORS - ANDREA HARTGROVE**

I have reached out to all the vendors from the 2022 conference, and 12 vendors will be attending the exhibit this year.

In recent years, the number of vendors has decreased due to the state transitioning to Show Me Courts. Each year, I contact previous year's vendors first, giving them the opportunity to attend before reaching out to new vendors. Finding vendors to attend has been challenging over the past two years.

Since becoming committee chairperson, I have implemented an online payment option for vendor fees, which has been a significant benefit.

## **REGION REPORTS**

As Submitted.

## **OLD BUSINESS**

Colleen stated that they presented a check for the 2022 Civic Project “Taking it to the Streets” in the amount of \$5,000 in Kansas City.

## **NEW BUSINESS**

Belinda Pearson is no longer with University Outreach and is starting her own business. As a result, we will have a new contract for services and education hours with Pearson Planning. However, the education hours will continue to be certified by the University.

Jeff Chapple gave a brief legislative update regarding the Missouri Court Automation Committee. The Committee will now include two municipal court clerks.

## **Election results:**

Ruth Rask, President Elect

Deb Freise, Treasurer

Elizabeth Weimar, Region 1 Director

Lezlie Meyer, Region 3 Director

Sylvia Deering, Region 5 Director

Nancy Jeffries, Region 7 Director

**ADJORNMENT:**

Steven Flowers, Bellefontaine Neighbors made a motion to adjourn, which was seconded by Joyce Lee, Frontenac. All voted to adjourn the meeting at 8:30 AM.

Respectfully Submitted:

Tracy Fisher, MACA Secretary

Approved: