



MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

BOARD MEMBER COMMITMENT FOR MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

I support _____ for participation on the Executive Board for the Missouri Association for Court Administration and acknowledge my understanding that the applicant will be out of the office and required to attend the following each year during their two year term:

- 4 Board Meetings, held on a Friday in July, October, January and March of each year;
- Annual Conference, which is held the week before Memorial Day each year;
- Fall Conference held in September or October of each year (mandatory for the Professional Development Director and Prosecutor Assistant only);
- Annual NACM Conference (President only);
- Mid-Year NACM Conference (Professional Development Director only).

For board meetings, meals, mileage and hotel are covered by the Association.

For the Annual Conference and Fall Conference, Conference registration fees for all board members are covered by the Association.

Annual Conference hotel expenses are covered by the Association for the Professional Development Director, as budget allows.

For Annual NACM Conference (President only) all expenses paid by the Association.

For Mid-Year NACM Conference (Professional Development Director only) all expenses paid by the Association.

Supervisor Signature

Date